

A4 Examinations (Achievements) Completed During a Study Abroad Period (Mobility Programs) as Part of Studies at MUL

Anyone wishing to study abroad and have examinations recognized for their degree program at MUL must do so within the framework of a mobility program organized through MIRO.

What to do:

4.1 Recognition *Before* the Study Abroad Period

1. Contact MIRO (International Relations and European University) outgoing@unileoben.ac.at for information and support regarding study abroad opportunities.
2. Together with MIRO, a “MUL Learning Agreement Proposal / Application for PRE_RECOGNITION” must be completed.
This application needs to be signed by the responsible academic advisor and the program coordinator.
3. Create a new recognition request – pre-approval (**before the study abroad period**) in MU-Online.

Next steps:

MIRO sends the final Learning Agreement and transcripts to the SSC.

After verifying the transcript against the Learning Agreement, the SSC prepares the official decision, which is then sent to the Dean of Studies. Once signed, the decision is returned to MIRO.

4.2 Anerkennung nach Study Abroadperiod

1. After returning from abroad, you must submit your transcripts to MIRO in order to complete the Learning Agreement After Mobility.
This application must be signed by the responsible academic advisor and the program coordinator.
2. Create a new recognition request – post-mobility in MU-Online.
This request is essentially identical to the pre-mobility request, as long as no changes have occurred in the Learning Agreement and the examinations have been successfully completed.

Next steps:

MIRO will send the Learning Agreement and the transcripts to the SSC. After reviewing/validating the Learning Agreement against the transcript, the official decision will be prepared and sent to the Dean of Studies. Once signed, it will be sent back to MIRO.