

A3 Examinations (achievements) completed as a co-registered student at another university during the current studies at MUL and approved in advance.

If you have enrolled in co-registered or second-degree studies at another Austrian university during your studies at MUL, you can apply to have the examinations taken there recognized.

It is advisable to clarify in advance with the program coordinator whether and for which courses the examinations can be recognized.

You can find the responsible program coordinator for your current degree program in MU-Online on your homepage under "Organizational Tree / Studies at MUL / Program Coordinators."

Required Steps:

1. Contact the program coordinator to clarify which completed examinations can be recognized for courses at MUL.
2. Create a new recognition request in MU-Online.
3. Send the application and the required documents (transcripts, curricula, course descriptions) via email to ssc@unileoben.ac.at.

Further process:

After the formal review of the application, it will be forwarded along with the submitted documents to the responsible Dean of Studies for approval.

Once the application is approved and/or rejected, the official decision (notification) will be prepared and sent to the Dean of Studies for signature.

After the signed decision has been returned, the recognized achievement will be officially recorded by the SSC.

The decision can be picked up at the SSC reception during [opening hours](#).