

A1 exams (credits) that were completed at another post-secondary educational institution prior to admission to MUL in a different program of study

This is to be done:

1. The credit must be entered in MU-Online. A detailed guide can be found [here](#).
2. Once you have entered everything in MUonline, send the application along with the scanned certificates via email to ssc@unileoben.ac.at and specify that the credit should be recognized.
3. You will be notified by email about missing documents/information, etc.

Further procedure:

After the formal review of the application, it will be forwarded along with the documents to the responsible program coordinator and the dean of studies for evaluation.

Once the application is approved and/or rejected, the decision will be issued and sent to the dean of studies for signature.

After receiving the signed decision, the credit will be officially recognized by the SSC.